

EXECUTIVE SECRETARIAT
Routing Slip

memo chrono

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		✓		
2	DDCI		✓		
3	EXDIR				
4	D/ICS		✓		
5	DDI	✓			
6	DDA				
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8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EE0				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20	ES		✓		
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SUSPENSE _____ Date _____

Remarks:

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[Signature] Executive Secretary
3/3/83
Date

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TOP SECRET

3 March 1983

MEMORANDUM FOR: Deputy Director of Central Intelligence
Director, Intelligence Community Staff
Deputy Director for Intelligence

FROM: Director of Central Intelligence

SUBJECT: [] Study

1. The [] study is a jumble which no legislator will plow through. I don't want ever to sign something I can't explain or which I know the addressee will not understand.

2. There is no clear order of presentation. Issue No. 1 in the presentation is not one of the six main topics in the Terms of Reference (attached) but only subsection C of main topic 5. Survivability, which is main topic 6 is buried away in Issue No. 4.

3. I would like to see the covering letter follow the Terms of Reference so that anyone can see quickly that the agreed terms are addressed. The covering letter in serving as an executive summary should convey to the reader the substance of the report in terms he can grasp.

4. I think I've done this about 60% in this redraft. There is still need for some sorting out and summarizing for which I don't have time. Bob Gates will assign one of his skilled editors to finding the time. A technical advisor should be designated to help him as the writer finds a need for clarification or guidance in resorting the material.

5. Someone needs to be assigned to deal with [] which Boland explicitly raises in his August letter.

6. There is a very good model of what I want in Carlucci's letter of 2 November to Boland attached. There is also some good direct phraseology.


William J. Casey

Attachments:
As stated

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